

**Beaufort County Community College  
Faculty Senate Meeting  
February 12, 2013**

**Members Present:**

Dell Enecks, Jay Anders, Aino Jackson, Dana Sauls, Kimberly Mullis, Jeanne Martin, Michele Manning, Judith Meyer, Donna Dunn, Dell Hagwood, Millie House

**Call to Order:**

Jay Anders called the meeting to order at 12:04pm.

**Minutes:**

Dell Enecks motioned to approve the Faculty Senate Meeting minutes from January 15, 2013. Jeanne Martin seconded. Motion carried.

**Treasurer' Report:**

Michele reported a balance of \$353.85 and 38 paid members.

**Old Business:**

**Committee Updates:**

- **Administrative Council**
  - Nothing to report.
- **Planning Council**
  - Kim Mullis reported the Planning Council met January 22, 2013. The Planning Council is utilizing Sharepoint as an online meeting tool. A meeting is planned in March to gather ideas for formulating a strategic planning process template to be utilized Fall 2013. The current process needs to be more in compliance with SACS with clearly defined mission statement and program outcomes. Program outcomes need to focus on student learning and achievement.
- **Board of Trustees**
  - The Board of Trustees met February 5, 2013. Jay Anders dispersed a copy of a proposed campus walking trail. Hours of availability will be provided to the public. Existing parking lots will be used.
  - Jay reported the Property Committee is planning to replace the vending area in the cafeteria with Chick-Fil-A service on a trial basis. Initially the service will be available one day a week in the SGA lounge area.
- **BCCC Foundation**
  - Jay reported discussion of an electronic sign at the campus entrance. The cost will be \$41,000.00. BCCC Foundation will partner with the Board of Trustees to cover the cost.

- **Faculty Affairs**
  - Judith Meyer presented recommendations for:
    - The creation of an online Faculty/Staff Directory which includes name, title, email link, office location and phone number.
    - An email address naming standard for faculty and staff that includes last name and first name.
  - Judith will send recommendations to all faculty senate members for an electronic vote due to decreased attendance today.
  - Judith presented information received from Almeta Woolard regarding how Technology Grant funds were utilized. Will follow up with report from Darwin Richards, project coordinator.
  - Tentative schedule for registration was approved by the Registration Committee February 4, 2013. A copy of the schedule was dispersed.
- **Student Affairs**
  - Nothing to report.
- **Instructional Affairs**
  - Nothing to report.

**Amendment of By-Laws**

Will discuss at next meeting.

**New Business:**

- Nominations for new Faculty Senate officers will be selected at the March meeting. Anyone interested in serving in this area is to contact the Faculty Senate Council members.
- Dr. Tansey conveyed a suggestion for faculty to wear caps and gowns at graduation. The discussion included cost of items and whether the college would be willing to purchase items. Concern was also expressed about lengthening the processional which adds to ceremony time. Jay will send a response to Dr. Tansey and send an electronic vote for all faculty senate members to participate in decision making.
- The selection for VP Instruction has six candidates. A list of questions generated from the Faculty Senate was dispersed. Not all of the candidates will be called back to the open forum.

The next Faculty Senate Meeting will be held March 12, 2013.

**Adjournment:**

- Dell Hagwood motioned to adjourn. Judith Meyer seconded. Meeting adjourned at 12:25.

Respectfully submitted,  
Aino Jackson, Secretary

Minutes were approved at the March 26, 2013 Faculty Senate Meeting.  
Forwarded to Jennie Singleton and Almeta Woolard.

